

MARLINGFORD & COLTON PARISH COUNCIL MEETING MINUTES

Colton Village Hall, 9th January 2024 at 7pm

Paul Hammerton Chairman
Deborah Perfect DP
Mark Pfeiffer MP
David Woods DW
Maria Hutson MH Parish Clerk

Margaret Dewsbury, District and County Councillor

1. To consider accepting apologies for absence
Apologies received from John Morse which were accepted
2. To receive declarations of interest on items on the agenda and consider any requests for dispensations
None
3. To consider Co-opting a Councillor
None at this time
4. To agree the minutes of the Parish Council meeting held on 12th December 2023
DW Proposed, MP seconded, agreed a true record
5. Open forum for Public Participation: an opportunity to hear from the public
A report from Margaret Dewsbury was noted
6. Matters arising from the minutes of the last meeting
Clean and Bloom grant has been applied for.
7. Any time limited correspondence – for information only
None
8. Draft Village Clusters Housing Allocations Plan update
MP gave a summary of this document. Barnham Broom, Bawburgh and Barford are the closest villages with proposed sites which may have an effect on transport and services in the area. The main area of concern was traffic flow and MP will draft, circulate and submit a comment stating this.
9. To receive a Highways update
John Morse met with Adam Mayo from Highways and he has stated that work will be done to clean the highway, fill potholes and deal with flooding in Colton on Church Lane. The situation will be monitored
10. Discussion on developing a Biodiversity policy
It was decided that a policy will be drafted for the next meeting by the clerk.
11. Planning
 - a) Any received after the publication of the agenda
None
 - b) To hear of any planning decisions made by South Norfolk Council
2023/2679, Church of St Andrew Church Lane Colton Norfolk. – approved with conditions

12. Financial matters

- a) To authorise payments for January 2024
Clerks Salary and expenses - £371.32
Norfolk Pension Fund - £104.81
HMRC - £4.00
Payments agreed and will be added to banking for authorisation.
- b) To note payments made since the last meeting
Unity Trust Bank, service charge – £4.89
- c) To note receipts received
Interest - £9.59
- d) To receive the 3rd quarter accounts
The accounts were noted
- e) To consider adding additional signatories to the Unitary Bank Account
It was proposed by PH and seconded by DW to add Mark Pfeiffer and Debbie Perfect to the bank mandate. Clerk to get the forms completed.

13. To receive an update on footpath issues

DP gave an update – some paths are quite wet and overgrown at the moment due to the weather. DP to report issues as necessary.

14. To receive the Asset list review following inspection

The report was noted

15. Any other urgent business to be noted

None

16. To invite submissions for any items for inclusion on the next agenda

Draft Biodiversity Policy

17. To confirm that the next Parish Council Meeting will be held on 12th March, Colton Village Hall, 7pm

Meeting closed at 19:47