

MARLINGFORD & COLTON PARISH COUNCIL MEETING MINUTES

Marlingford Village Hall 11th October 2022 at 8pm

John Morse JM (Chairman)
 Paul Hammerton PH (Vice-Chairman)
 Carol Farrow CF
 David Woods DW
 Steve Clark SC
 Caroline Agate MH

Maria Hutson MH Parish Clerk

Margaret Dewsbury MD District and County Councillor

7 members of the public

1.	To consider approving apologies for absence
	None
2.	To receive declarations of interest for items on the agenda and to consider any requests for dispensations
	None received
3.	To approve and confirm minutes of the last full council meeting on 12 July 2022
	CF proposed DW seconded, all agreed.
4.	Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports
	There was a discussion around item 7 and the planning application that has been received. Reports from MD have been circulated.
5.	Matters arising from the minutes of the last meeting
	None not covered elsewhere
6.	To review any correspondence received (that is not already on the agenda) – for information only
	Option to opt out of the SAAA central external auditor appointment arrangements – no action required Warm spaces grant– Forward to Marlingford Village Hall
7.	Planning <ul style="list-style-type: none"> • 2022/1778 Variation of condition 3 of 2019/0345 - To allow one static mobile home and three touring caravans altogether. Mobile Home West Of Cobweb Cottage Norwich Road Colton Norfolk NR9 5BX (south-norfolk.gov.uk)
	Members of the public shared their views on the planning application. They were encouraged to lodge their comments on the Planning Portal. The Parish Councillors discussed a number of “Material Considerations” that they objected to the planning application on; noise issues, highway issues, density of buildings and health and safety in relation to sewage and running water. MH to submit agreed comments on planning portal.
8.	Financial matters

	<p>a) To note receipts and payments made since the last meeting</p> <p>b) To agree invoices for payment</p> <p>c) To agree internal auditor for 22/23 accounts</p>
	<p>Agreed to ask Sonya Blythe to undertake internal audit</p> <p>JM proposed and CF seconded these items. All in agreement</p>
9.	<p>Honingham Thorpe Development – Update</p> <p>PH has been in discussion with local landowner Nick Evans- Lombe who is against the development. He is going to write to Richard Bacon MP to raise his concerns. PH to also draft a letter to Richard Bacon raising the PC’s concerns.</p> <p>JM suggested writing to the Bishop of Norwich who has strong opinions regarding similar matters. JM to draft a letter with MH</p>
10.	<p>Initial discussions around 23-24 budget and precept setting</p> <p>The following items have been identified as growth or new items for the budget; printed parish newsletter, website domain name, virtual phone number, defib consumables, SAM 2 maintenance, elections costs, additional training budget, meeting venue (see item 13), Colton Noticeboard (item 11)</p> <p>MH to produce a draft budget for November meeting with the precept agreed at the December meeting.</p> <p>Donations to various organisations was discussed and consideration given to asking organisations to apply for money through a grant application process for the 24/25 budget. Application form to be drafted by MH in the new year.</p>
11.	<p>To consider the asset report</p> <p>The report was noticed by the Parish Council. The main areas to note were Marlingford Village Sign - needs attention to ensure base stable and a freshen up. MH has asked Justin to take a look at this.</p> <p>Colton Grit Bin and Dog Waste bin – Parish Online shows a grit bin in Colton that is not showing on the asset list. Unable to find the grit bit suggesting Parish Online is incorrect and needs amending. The new dog bin is not showing on Parish Online and needs to be added.</p> <p>Colton Noticeboard – See item 12</p>
12.	<p>Consideration replacing/repairing the Colton Noticeboard</p> <p>Mike Amiss has been to look at the noticeboard and it appears sound. However SC reported that the problem is with the “back board” which is difficult to push pins into. MH to get a quote for repair from Mike.</p>
13.	<p>Consideration of future meeting dates and venues</p> <p>The Parish Council are unable to meet in Marlingford Village Hall going forward at 7pm due to a new regular booking. Options were discussed regarding alternative days, times and venues. It was decided to hold the meetings monthly in Colton Village Hall as it is available. The Village Hall has asked for a contribution towards the use of the hall. MH to speak with Dom Castle regarding the current hire rate</p>
14.	<p>Discussion of developing neighbourhood plan</p> <p>There is not the enthusiasm at the moment to pursue this. Re-evaluate in the new financial year.</p>

15.	Highways - update on current issues including speeding and recommendations from speeding report
	CF and CA met with PC Indans. It was agreed at the meeting that the roads are not safe but there is no where appropriate to do speed watches in the villages where cars can be pulled over. A lot of the speeding signs are obscured. CF has logged the road sign obstructions with Norfolk County Council for them to be cleared. MH raised a speed limit review which the parish will not be eligible for until 23/24. CA has repeatedly tried contacting Highways and has not had a response. JM to discuss possible additional types of speed camera which may be more effective than the type currently in use. When done, MH to look into the possibility of purchasing the additional camera through the Parish Partnership scheme which closes late November.
16.	Councillor updates (to hear reports from Councillors on any parish activity they've undertaken since the last meeting) – for information only
	JM updated on Norfolk Playing Fields Association meetings which is struggling with members at the moment.
17.	Amenity Areas – update on lease and maintenance work
	Lease has been signed by the Parish Council and awaiting copies of the documents. Maintenance work will commence soon. Parish Council to consider how to canvas parishioners on their current and future use of the facility.
18.	Update on footpaths
	None
19.	Any other urgent business to be noted
	None
20.	To invite submissions for any items for inclusion on the next agenda
	Benches for each hall
21.	To confirm that the next Parish Council Meeting will be held on 8 th November, Colton Village Hall, 7pm
	Meeting closed at 21:55