

MARLINGFORD & COLTON PARISH COUNCIL MINUTES

Marlingford Village Hall 14th September 2021 at 7pm

Steve Clark SC
 Carol Farrow CF
 John Morse JM
 Caroline Agate CA

Maria Hutson MH Parish Clerk
 Margaret Dewsbury MD

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| 1. | To receive any apologies. | |
| | Paul Hammerton, Liz Plater, David Woods (away) and accepted JM welcomed everyone to the meeting. In the absence of PH it was agreed by all that JM would chair the meeting. | |
| 2. | To receive any declaration(s) of interests of items on this agenda not recorded elsewhere. | |
| | None | |
| 3. | To accept and sign the minutes of the meeting held on 13 th July 2021 | |
| | SC proposed and CF seconded and all in agreement | |
| 4. | Items raised by members of the public present | |
| | MD - Road safety community fund to be released which will cover jobs such as painting of lines and signage. South Norfolk in 3 rd year of funding. Worth considering what jobs need doing such as speed limit signage. CF suggested adding to the agenda on a quarterly basis to collate jobs Million trees – raised under item 6 Fire service working with Parish Councils to put together emergency flooding plan where it has been worse. Report from public via email that recycling bins at Colton Village Hall are overgrown – look to get it cut back. | MH to add to agenda quarterly MH to add Emergency response plan to agenda MH to speak with Justin Ritchie for quote |
| 5. | Matters arising from the minutes of the last meeting | |
| | None that are not covered elsewhere | |
| 6. | Any time limited correspondence a) CPRE b) SNDC Litter pick c) NALC perfect storm d) NALC - million trees for Norfolk e) Transport for Norwich Strategy f) COVID gift for PCs g) PC Hudson departure | |
| | a) Not able to fund this b) No need for this at the moment c) Discussion and feedback from JM from last meeting. Been suggested that disruption will be | MH to respond MH to respond JM to reply as lead councillor |

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| | <p>for a 2-3 week period per section. JM to circulate information about this. JM to reply not interested</p> <p>d) Not of interest at this point as unable to identify where to plant 10 trees</p> <p>e) For information only</p> <p>f) MH to contact NALC and decline “memorial token”.</p> <p>g) For information only</p> | MH to contact NALC |
| 7. | <p>Financial matters</p> <p>a) Payments</p> <ul style="list-style-type: none"> • HMRC £126.40 • Clerk’s salary and expenses £530.85 <p>b) Receipts</p> <ul style="list-style-type: none"> • None at time of print <p>c) Financial summary</p> <p>d) Signatories - update</p> | |
| | CF proposed payments, SC seconded and agreed by all. | MH to ask PH to authorise the payments |
| 8. | Planning – Application 2021/1551, The White House, High House Farm Lane Colton NR9 5DG, Received July 20 th 2021 | |
| | No objections had been received and comments have been lodged on Planning Portal | |
| 9. | Colton Village Hall – costs associated with car park improvements | |
| | Invoice received from Colton Village Hall for the security measures as per October 2020 minutes. Payment to be made out of CIL funds as previously discussed. SC propose we pay invoice and JM seconded. All in agreement | MH to ask PH to authorise the payments |
| 10. | Completion of Mini Recycling Centre Agreement | |
| | MH to sign and return. Spoke about the terms and conditions of the agreement and keeping the area clear | MH to return form to SNC |
| 11. | Consideration of Parish Partnership Scheme | |
| | Revisit in October – will need match funding. | MH to add to October agenda |
| 12. | Community Infrastructure Levy report – submission to SNDC and future spending | |
| | MH discussed what was spent in 20/21 and spending so far. MH to include in grapevine asking for any possible projects. | MH to include in Grapevine |
| 13. | Updating of Asset list from Audit recommendations | |
| | CF, CA and SC undertook audit and MH to update the spreadsheet. MH to look into missing bins at church | MH update asset list |
| 14. | Update on Community Speedwatch request for volunteers. | |
| | There has been no response for request for volunteers from Grapevine article Julian Blackmore is going to provide speeding data but had software problems on last download. Colton | JM and SC to download data from Colton machine. MH to speak with PH |

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| | machine not able to download. JM is able to assist with this. MH to speak with PH regarding the Marlingford machine. | |
| 15. | Western Link Update | |
| | JM and MD reported it is progressing but there are a number of hurdles to overcome | |
| 16. | To invite submissions for any items for inclusion on the next agenda | |
| | Precept Budgets/contributions Emergency response plan Colton Village Hall Lease Food hub presentation – update from JM from today's meeting Updating of Noticeboards Marlingford amenity area | |
| 17. | To confirm that the next Parish Council Meeting to be held on 12 October, Colton Village Hall, 7pm | |

Meeting closed at 20:34