

MARLINGFORD & COLTON PARISH COUNCIL MEETING MINUTES

Colton Village Hall, 12th December 2023 at 7pm

John Morse	JM	Chairman
Deborah Perfect	DP	
Mark Pfeiffer	MP	
David Woods	DW	
Maria Hutson	MH	Parish Clerk

2 members of the public

1. To consider accepting apologies for absence
Apologies received from Paul Hammerton which were accepted
2. To receive declarations of interest on items on the agenda and consider any requests for dispensations
None
3. To consider Co-opting a Councillor
None at this time
4. To agree the minutes of the Parish Council meeting held on 14th November 2023
DW Proposed, MP seconded, agreed a true record
5. Open forum for Public Participation: an opportunity to hear from the public
A resident raised her concerns regarding her neighbour which was discussed.
6. Matters arising from the minutes of the last meeting
None
7. To receive a Highways update
There has been no further correspondence from Highways and the roads continue to deteriorate, there are now a number of dangerous pot holes along the roads. Clerk to email highways asking for remedial action to be taken.
8. Any time limited correspondence – for information only
Clean and Bloom grant information received – to apply for a grant towards regular litter picking Village Clusters
Draft Village Clusters Housing Allocations Plan consultation – Mark to review and update at the next meeting.
9. Planning
 - a) Any received after the publication of the agenda
None
 - b) To hear of any planning decisions made by South Norfolk Council
None
10. To consider undertaking additional maintenance work at the play areas
There were discussions on the work that needs to be undertaken. Quotes received from Action Play Leisure and Justin Ritchie. Action Play Leisure quoted £560 plus VAT. Justin quoted Marlingford – £218 plus VAT and Colton - £25
JM proposed and DP seconded this work be undertaken by Justin Ritchie, all in agreement.
11. Financial matters

- a) To authorise payments for December 2023
Clerk's December Salary and Expenses - £337.32
Norfolk Pension Fund, December - £104.88
HMRC PAYE Month 9 - £4.00

JM proposed MP seconded, all in agreement. JM to authorise

- b) To note payments made since the last meeting
None

- c) To note receipts received
None

- d) To consider and set the 2024/25 budget and precept
JM proposed MP seconded, all in agreement at £12,140.

- e) To complete the annual CIL return
The return has been completed for 2022/23 including the costs for the SAM 2 upgrade and work on the noticeboards. The remaining money has been brought forward into this financial year and spent on Colton Amenity Area.

- 12. To receive an update on footpath issues
The paths are quite muddy as to be expected at this time of year. However there are some areas that are becoming overgrown which will be reported to Norfolk County Council

- 13. Any other urgent business to be noted
None

- 14. To invite submissions for any items for inclusion on the next agenda
Asset list annual review
Draft Village Clusters Housing Allocations Plan update
Signatories for Unity Trust Bank account

- 15. To confirm that the next Parish Council Meeting will be held on 9th January, Colton Village Hall, 7pm

Meeting closed at 20:19