

# MARLINGFORD & COLTON PARISH COUNCIL MEETING MINUTES

Colton Village Hall 8<sup>th</sup> November, 7pm

John Morse JM (Chairman)  
 Paul Hammerton PH (Vice-Chairman)  
 David Woods DW  
 Caroline Agate MH

Maria Hutson MH Parish Clerk

Margaret Dewsbury MD District and County Councillor

<b>1.</b>	To consider approving apologies for absence
	Apologies from Steve Clark were accepted, away
<b>2.</b>	To receive declarations of interest for items on the agenda and to consider any requests for dispensations
	None
<b>3.</b>	To approve and confirm minutes of the last full council meeting on 11 <sup>th</sup> October 2022
	PH proposed and DW seconded the minutes
<b>4.</b>	Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports
	Report noted from MD. Discussion around libraries and Warm Homes funding. The Mobile Library consultation has now ended and the routes are now being considered.
<b>5.</b>	Matters arising from the minutes of the last meeting
	None
<b>6.</b>	To review any correspondence received (that is not already on the agenda) – for information only
	None
<b>7.</b>	Planning <ul style="list-style-type: none"> <li>• Any received after publication of agenda</li> </ul>
	None
<b>8.</b>	Consideration of draft 23-24 budget
	There was discussion around the proposed budget and areas to tweak. This will be finalised at the December meeting and the precept for 23-24 set. MH to also draft a reserves policy to ensure the budget reflects this going forward.
<b>9.</b>	Consideration replacing the back board of Colton Noticeboard
	JM proposed, PH seconded to have the back board repaired at a cost of £40. MH to liaise with JM and Mike Amiss regarding opening up the noticeboard.
<b>10.</b>	Consideration of 2023 meeting dates
	It was decided to not have a meeting in February as it unlikely the meeting would be quorate. Other meeting dates were agreed. There was further discussion about other venues with a potential venue in Marlingford suggested. PH to look into this further and report back at the next meeting.
<b>11.</b>	Consideration of submitting a Parish Partnership application for an additional SAM 2
	JM has spoken with Westcotec who have a model with numberplate recognition, however this has not been improved by Norfolk County Council. As the application has to be match funded an application to be considered next year where it may be easier to obtain additional funding.
<b>12.</b>	Consideration of training for the Clerk

	MH provided information on a training course aimed at preparing for the election period which is online in January. JM proposed and DW seconded MH to attend election training.																
<b>13.</b>	Consideration of regular parish newsletter																
	JM to ask for a plan of print/online copies from Grapevine so Parish newsletter can be slotted in between the print copies. The PC inclusion in the online grapevines to be displayed on the noticeboards.																
<b>14.</b>	Financial matters a) To note receipts and payments made since the last meeting b) To agree invoices for payment																
	<p>Invoices for payment</p> <table border="0"> <tr> <td>Clerk Salary and Expenses, November 22</td> <td>392.95</td> </tr> <tr> <td>HMRC PAYE Month 7</td> <td>94.00</td> </tr> <tr> <td>Norfolk Pension November 22</td> <td>146.70</td> </tr> <tr> <td>Donation - Grapevine</td> <td>375.00</td> </tr> <tr> <td>Donation - Marlingford Churchyard cutting</td> <td>300.00</td> </tr> <tr> <td>Donation - Colton Churchyard cutting</td> <td>300.00</td> </tr> </table> <p>Receipts since the last meeting</p> <table border="0"> <tr> <td>14/10/2022 Wayleaver payment</td> <td>60.48</td> </tr> <tr> <td>31/10/2022 Mrs Hutson - repayment of duplicate payment</td> <td>256.75</td> </tr> </table> <p>JM proposed and PH seconded the payments.</p>	Clerk Salary and Expenses, November 22	392.95	HMRC PAYE Month 7	94.00	Norfolk Pension November 22	146.70	Donation - Grapevine	375.00	Donation - Marlingford Churchyard cutting	300.00	Donation - Colton Churchyard cutting	300.00	14/10/2022 Wayleaver payment	60.48	31/10/2022 Mrs Hutson - repayment of duplicate payment	256.75
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<b>15.</b>	Councillor updates (to hear reports from Councillors on any parish activity they've undertaken since the last meeting) – for information only																
	JM gave a brief update of Town and Parish Council forum he attended. PH has spoken with Nick from Gt Melton estate and asked that the hedges be cut back and the road signs kept clear.																
<b>16.</b>	Amenity Areas – update on lease and maintenance work																
	No update on lease. Awaiting an update from Justin on the maintenance work.																
<b>17.</b>	To invite submissions for any items for inclusion on the next agenda																
	Update on the conservation area.																
<b>18.</b>	To confirm that the next Parish Council Meeting will be held on 13 <sup>th</sup> December, Colton Village Hall, 7pm																
	Meeting closed at 20:24																