

MARLINGFORD & COLTON PARISH COUNCIL

Minutes of the meeting held at Colton Village Hall on 11th February 2020 at 7.00 pm

Present

Julian Blackmore JB Chairman
Paul Hammerton PH
David Woods DW
Carol Farrow CF
Martin Hemming MH
Steve Clarke SC

Also in attendance

Maria Hutson MHu Parish Clerk

Apologies

Liz Plater
Margaret Dewsbury

Item	Minute	Action
1	To receive any apologies.	
	Liz Plater, Margaret Dewsbury	
2	Items raised by members of the public present at the meeting.	
	None	
3	To receive any declaration(s) of interests of items on this agenda not recorded elsewhere.	
	None	
4	To accept and sign the minutes of the meeting held on 14th January 2020	
	CF proposed and PH seconded as an accurate record of the meeting.	
5	Matters arising from the minutes of the last meeting	
	A47 North Tuddenham to Easton Improvements - Plans for the improved A47 interchange which will include changes at the bottom of Blind Lane are continuing. This has included JB attending a positive meeting with Easton and Ringland Parish Councils to formulate a joint response to Highways and Norfolk County Council. Further consultations and village meetings are scheduled for the spring which will be publicised. More information and the opportunity to contribute towards the consultation and share any anecdotal experiences can be made at https://highwaysengland.co.uk/projects/a47-north-tuddenham-to-easton-improvement-scheme/	

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	<p>JB has met with Matthew Rooke from Broadland District Council to discuss the prior lack of communication with the planning department. He listened and took onboard concerns that were raised.</p>	
6	<p>Any time limited correspondence</p>	
	<p>NARS email – Norfolk Accident Rescue Service (NARS) have been operating since 1970, providing additional support to the ambulance service in Norfolk, improving response times. NARS run a range of first aid courses for members of the public. They are also looking to recruit volunteers to help support the services they offer. More information can be found at www.nars.org.uk</p> <p>Greater Norwich Local Plan - The Norfolk ALC Wellbeing team are meeting at the South Norfolk Council offices at 6.30 pm on Thursday 19 February 2020 to formulate a response to three consultations: 1.the Norwich, Broadland & South Norfolk’s Greater Norwich Development Plan, 2. the County Council’s proposed transport plan, and 3. the draft Norfolk Rail Prospectus. This response will focus on the climate change and well-being aspects of these documents. Those wishing to attend to respond to email circulated.</p> <p>City of Norwich half marathon - 5th April. Runners will start from the Royal Norfolk Show and follow a single lap route through Easton, Colton, Honingham, Barnham Broom and Marlingford before returning to the Showground via the Family Golf Centre in Easton. As in previous years there will be rolling road closures in place from approximately 10:30am but access for residents will be maintained when safe to do so. Signage will be going up 2 weeks before the race with leaflets going through doors at the end of March. It is anticipated that 2500 runners will be taking part and they would appreciate the support of spectators. More information and the road closure map can be found at the link below https://cityofnorwichhalfmarathon.com/wp-content/uploads/2020/02/2020-HM-Info-Sheet-Residents-For-Web.pdf .</p> <p>Norfolk ALC update – a course update has been received along with an invitation to the Spring Conference on 4th April at the Costessey Centre, 10:15am – 4pm</p> <p>Rough sleepers – Email received from SNDC who are undertaking a Rough Sleeper count over 28th and 29th January which must be returned by 12th February. No known Rough Sleepers in the parish so a nil return will be submitted.</p>	<p>MHu to Email return</p>
7	<p>Financial matters</p>	
	<p>Training invoice - £55, Managing the Financial Year End, NPTS, 4th March</p> <p>HMRC - £87.20 (PAYE)</p> <p>Maria Hutson salary and expenses - £407.79</p>	

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	<p>Banking arrangements – MHu confirmed now added to mandate. Now been able to speak to bank and new Mandate form produced to remove former councillors and add current councillors, SC to be added at a later date as need to confirm spelling of his first name! Requested that all take ID into Barclays with completed form to be verified returned to MHu and all submitted together.</p> <p>Colton PCC – Request from Colton PCC for contribution toward grass cutting. MHu to check what other organisation donations are outstanding for 2019/20 and bring them all to the next meeting.</p>	<p>DW, CF, MH, LP MHu</p> <p>MHu</p>
8	<p>Lease of Colton Play Area - correspondence with Mr Andrew Scales</p>	
	<p>A letter was sent to Mr Scales on 24th January. There has been no reply to date. Letter to be resent by recorded delivery stressing the urgency of the matter.</p>	MHu
9	<p>Future of Marlingford Amenity Area</p>	
	<p>The Amenity Area is putting a financial burden on the Parish Council. Steps have been taken to form a trust to oversee the area and keep it secure for the future and also allow for grants to be applied for. A public meeting in September had 2 members of public attend with no one willing to act as a trustee. However, people are interested in working on the conservation area. PH suggested working on bringing together a management committee who would take on the task of overseeing the upkeep of the area. It was proposed by CF that PH to push through convening a management committee and seconded by SC. It was also noted that the hedge on the edge of the conservation area was in need of a cut as it was becoming dangerous to cyclists. MHu to look at when the hedge was last cut and arrange a cut as soon as possible.</p>	<p>PH – committee</p> <p>MHu – Hedge cutting</p>
10	<p>Defibrillators inspections</p>	
	<p>There are Defibrillators at Colton VH and on the side of the Bell PH at Marlingford. There was discussion on who is responsible for these and if regular checks on them are made. It is good practice for weekly checks to be made on these machines and to be aware of the expiry dates of the pads and battery. Colton Village Hall to be contacted to ask if they are willing to undertake these checks. The parish council will look to undertake these checks on the Marlingford machine. MHu to investigate how the machine battery and pads can be accessed to check the expiry dates.</p>	MHu – letter, inspection form, access boxes
11	<p>Parish Notice Boards</p>	
	<p>It was noted that information on the Parish notice boards including meeting dates and council contacts are out of date. MHu to update these. MHu will also check if the bus route/transport information,</p>	MHu

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	mobile library timetable and Safer Neighbourhood team poster are valid and up-dated as necessary	
12	Any road safety issues	
	<p>SAM2 report and new unit – The new unit has been received with £1,600 funding from Norfolk County Council confirmed with Honingham Thorpe Farm kindly agreeing to make up the shortfall of £1800. SC and MH to look after the unit which will be based in Colton and JB will give training on how to use and download report.</p> <p>Norwich Western Link update – There will be a public consultation in late spring with details to follow.</p> <p>Flooding on Mill Road, Marlingford – There was a road closure for works 29th – 31st January with works having been undertaken to rectify the problem</p> <p>Flooding on Church Lane – The new culvert has already been blocked with debris however highways have been quick to respond to this.</p> <p>Motorcyclist accident, Colton Road – An accident was reported involving a motorcyclist who seemingly slipped on mud on the road. His condition is unknown but it was suspected he had broken his collar bone, emergency services attended.</p>	
13	Invitation for grass cutting tenders	
	Tenders are overdue for fortnightly grass cutting between April and October of the Colton and Marlingford Play Areas, path around the wild flower area at Marlingford and annual meadow cut. Quotes will be invited from J Ritchie, Ribbonsdale Nurseries and Garden Guardian	MHu
14	Dog Bins	
	There are currently two bins in Colton and two in Marlingford. The annual cost for twice weekly collections per bin is £106.80 which is invoiced every six months. It was suggested that an additional bin be located in Colton at the entrance to the footpath into the woods on Marlingford Road. A small plastic bin will suffice and this will be purchased and South Norfolk District Council to be contacted in regards to servicing the additional bin.	MHu
15	To invite submissions for any items for inclusion on the next agenda	
	Nothing	
16	To confirm that the next meeting of the Parish Council to be held on	

Item	Minute	Action
	Tuesday 10 th March 2020 at Marlingford Village Hall	

Meeting closed at 7:50pm