MARLINGFORD & COLTON PARISH COUNCIL

Notes of the meeting held via email on 14th April 2020

Present

Julian Blackmore	JB	Chairman
Paul Hammerton	PH	
David Woods	DW	
Carol Farrow	CF	
Martin Hemming	MH	
Steve Clarke	SC	
Liz Plater	LP	

Maria Hutson MHu Parish Clerk

Item	Minute	Action
1	To receive any apologies.	
	None	
2	Items raised by members of the public by email.	
	None received	
3	To receive any declaration(s) of interests of items on this agenda not recorded elsewhere.	
	None	
4	To accept and sign the minutes of the meeting held on 10 th March 2020	
	CF proposed and PH seconded as an accurate record of the meeting.	
5	Matters arising from the minutes of the last meeting	
	None raised	
6	Any time limited correspondence	
	 Covid 19 support - there have been various emails received regarding support available at this time including a grant through Norfolk ALC. Currently the villages are offering support to those that are in need. SNDC are also co-ordinating help and they are aware of the councillor and clerk contact details from the parish website (recently updated) Barclays Bank - It was necessary to lodge a complaint with Barclays Bank as a payment was returned unpaid due to the signatures on the cheque not matching those the bank held. The bank has upheld the complaint and the cheque was paid by other means. Orsted – Hornsea Project – Correspondence has been received that an application has been made for the Hornsea Project Three Offshore Wind Farm. More information can be found here https://infrastructure.planninginspectorate.gov.uk/projects/eastern/h 	MHu

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	 ornsea-project-three-offshore-wind-farm/ The deadline has since been extended to 22nd April BHIB insurance renewal – A renewal letter for insurance due on 1st June 2020 has been received, other quotes to be requested for the next meeting Norfolk ALC and Covid 19 – There have been a number of updates received. The government have approved a Coronavirus Bill and associated legislation that allow council meetings to be held remotely and to make decisions without the need for physically meeting. The AGAR submission is going to be put back, conformation is due any day confirming this. NARS (Norfolk Accident Rescue Service) have sent an email requesting funding. The parish council's policy is that our funds are public money to provide services for our community. As there is no definite direct benefit to the Parish we are not in the position to make a donation. However their fundraising poster will be displayed on the website. Colton defib - there has been no reply to the letter sent regarding weekly chekcs of the defib. However, a request for a new battery has been received through LP (£225+VAT + £10 delivery). There are apparently still 9 shocks left whilst the battery is low. In January 2019 a replacement battery was purchased for the Marlingford Defib at a cost of £394.00. In December 2018 minutes it was noted the parts the provide provide provide services of parts and the parts in parts heat on the parts in the parts heat public motes it was noted the parts it provides provides apparent part of parts and part of parts and p	MHu
	 there would be a commitment to replace Colton's Defib battery when needed. It is was also noted that this should be added into the budget. Grapevine – The April edition will be online only. A usual PC submission will be sent however the editor is requesting additional articles, information sent to councillors, please let the editor know by 15th April with a copy date of 24th April 	MHu to find out more details on purchasing battery and also price of pads
7	Financial matters	
	 Following the problems experienced with signatures on cheques and the current situation when we are unable to get cheques signed we are in the process of being set up to make payments by BACS through online banking. This will require the financial regulations to be checked and possibly updated Payments – approved by JB and PH who will authorise when set up for online banking Glasdon (dog waste bin) - £116.16 HMRC (PAYE) - £88.60 Maria Hutson salary (£354.70) and expenses (£97.82) Norwich Fringe (£225) – reissue as NF does not have it's own bank account, payment to Norwich City Council Norfolk ALC Membership - £156.19 NPTS training invoice - £40 Julian Blackmore - £396.82 (reimbursement for MH salary Feb 20) Financial summary - attached AGAR and timescales – see minute 6 	MHu
8	Dog waste bins – update	

	The new dog waste bin has been received from Glasdon. It will be installed when it is safe to do so. Once installed SNDC will be informed of the exact location so the bin emptied.	
9	Lease of Colton Amenity Area	
	There has been no response to the letter delivered on 28 th February. It will be reported in Grapevine that despite approaching the land owner there has been no response. It will be stated that this is unfortunate because in addition to uncertainty about the future of the play area, the short time remaining on the current lease prevents us from applying for grants to make improvements.	MHu
10	Any Road Safety issues	
	Community Speedwatch – the administrator for the scheme has been contacted and a response has not yet been received.	MHu to contact
	It has been reported that speeding has become worse along Bawburgh Road since lockdown. A number of speeding vehicles have been reported to the police. The SAM2 is positioned close to where these reports are and maybe able to be used to confirm speeds with the police.	again
	There have been reports that the first 30mph sign on Bawburgh road is obscured by a fallen tree and ivy. This has been passed onto Great Melton Estates and they have cleared these signs.	
11	Grass cutting tendors	
	Because one of the bidders is known to the Chairman & Vice-Chairman, both excluded themselves from voting on this matter and the contract was awarded to the lower of the two bids received, Ribbonsdale Nurseries. Cutting began last week	
12	Planning - 2020/0657, Stoneyard, The Street Colton NR9 5AB	
	No objections recieved	
13	To invite submissions for any items for inclusion on the next agenda	
	Election of chairman and vice chairman at AGM	
14	To confirm that the next meeting of the Annual Parish Meeting and Parish Council AGM Meeting to be held on Tuesday 12 th May.	
	It is likely that we will be undertaking virtual meetings in May and June. MHu to look into conducting a meeting using a platform such as "Zoom" and details will be sent out prior to the next meeting.	MHu