

# MARLINGFORD & COLTON PARISH COUNCIL MEETING

Tuesday 12<sup>th</sup> July 2022, Marlingford Village Hall at 7pm

John Morse JM  
 Paul Hammerton PH  
 Carol Farrow CF  
 David Woods DW  
 Maria Hutson MH Parish Clerk  
 2 members of the public

1.	To consider approving apologies for absence	
	Paul Hammerton – away Steve Clark – away Liz Clarke – away Apologies were accepted	
2.	To receive declarations of interest for items on the agenda and to consider any requests for dispensations	
	None received	
3.	To approve and confirm minutes of the last full council meeting on 14 June 2022	
	DW proposed the minutes and seconded by CF. All in agreement	
4.	Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports	
	Margaret Dewsbury, District and County Councillor has sent her apologies.	
5.	Matters arising from the minutes of the last meeting	
	MH to add policing newsletter to website with contact details	MH to update website
6.	Any time limited correspondence	
	a) Hornsea 3 Community Newsletter	
	a) For information only	
7.	Planning <ul style="list-style-type: none"> <li>• <u>2022/1001   New double garage and conversion of existing garage and office to annexe with new single storey side extension   Poachers Rest Norwich Road Colton Norfolk NR9 5BZ (south-norfolk.gov.uk)</u></li> <li>• Received after publication of agenda - <u>2022/1240   Replacement roof above existing porch and garage   Penny Farthing The Street Colton Norfolk NR9 5AB (south-norfolk.gov.uk)</u></li> </ul>	
	<ul style="list-style-type: none"> <li>• 2022/1001 – No objections</li> <li>• 2022/1240 – No objections</li> </ul>	MH to log comments on planning portal
8.	Financial matters	
	a) To agree invoices for payment	

	<ul style="list-style-type: none"> <li>• HMRC - £55.40</li> <li>• Pension - £86.31</li> <li>• Clerk's salary and expenses - £341.61</li> <li>• Justin Ritchie, amenity area maintenance - £293.75</li> <li>• David Bracey, play area inspections - £156</li> <li>• Repayment of SNC jubilee grant - £200</li> </ul> <p>b) Financial summary c) Consideration of amended payment dates for Clerk d) Review of Statement of Internal Controls policy</p>	
	<p>a) JM agreed to payments and seconded by DW. All in agreement b) For information/review c) Due to how meeting dates fall and the need to pay pension payments by a set date each month proposed move to paying the Clerk on a set date each month, 28<sup>th</sup>, and 1/12 of annual salary. JM proposed this, seconded by CA and all in agreement, d) CF proposed and seconded by JM. All in agreement.</p>	Clerk payment dates to commence from July 28 <sup>th</sup> and payment of equal monthly payments from August.
<b>9.</b>	<b>Honingham Thorpe Development – Update</b>	
	MH has contacted neighbouring parishes. Honingham and Barford still keen to meet. Both clerks will be moving on over the summer so MH to contact again in September for an update once new Clerks in place. JM happy to host a meeting.	MH to contact Parish Council's again in September
<b>10.</b>	<b>Highways - update on current issues including speeding and recommendations from speeding report</b>	
	<p>Church Lane is closed for 2 weeks and Honingham Thorpe Farm have put forward an alternative diversion route avoiding Marlingford however it is not being used. Concern was expressed over the size of vehicles cining through the village.</p> <p>CF and CA compiled a report on speeding and on what action can be taken. A number of ideas were put forward including fixed speeding machines and stickers on wheelie bins. These are to be further investigated along with potential funding such as Parish Partnership. CF has contacted Norfolk CC road safety team but has not heard back. They have also put together a rota for where the machines will be in both Colton and Marlingford.</p> <p>JM to follow up with Westcotec regarding a Bluetooth connection for the machines. The Marlingford machine also needs looking at as the date keeps defaulting back to 1970.</p> <p>MH has spoken with Adam Mayo at Highways and asked that the parish be considered for a speed limit review next</p>	MH to email James Alston and PC Indans regarding the traffic through Marlingford.

	year when the Road Safety Community Fund opens for South Norfolk	
<b>11.</b>	Councillor updates (to hear reports from Councillors on any parish activity they've undertaken since the last meeting) – for information only	
	LP – Attended A47 meeting and comments sent round although no significant update at the moment	
<b>12.</b>	Amenity Areas – update and recommendations from inspection for consideration	
	<p>Annual inspection undertaken and PH and Justin Ritchie met with the inspector. No major recommendations raised however there are a number of outstanding issues from last year. JR has put together a quote for the main areas that need attention which was discussed.</p> <p>The gates at Marlingford and swing at Colton will be further reviewed at the next meeting when further costings can be obtained</p> <p>JM proposed spending up to £750 on the minor jobs CF seconded. All in agreement</p> <p>Colton Amenity Area – No update. JM to try and speak with Mr Scales in person.</p>	
<b>13.</b>	Update on footpaths	
	None	
<b>14.</b>	Any other urgent business to be noted	
	Highways rangers – any areas for attention to be emailed to MH by Monday 18 <sup>th</sup> July for submission	
<b>15.</b>	To invite submissions for any items for inclusion on the next agenda	
	<p>Asset review</p> <p>Assessing the usage of Colton Amenity Area</p> <p>Speed awareness</p> <p>Regular coffee morning – Saturday 1<sup>st</sup> October</p> <p>Grant applications</p>	
<b>16.</b>	To confirm that the next Parish Council Meeting will be held on 13th September, Colton Village Hall, 7pm	
	Meeting closed at 20:46	