

MARLINGFORD & COLTON PARISH COUNCIL MEETING MINUTES

Colton Village Hall 14th March 2023, 7pm

John Morse	JM	(Chairman)
David Woods	DW	
Steve Clark	SC	
Paul Hammerton	PH	
Debbie Perfect	DF	(from item 4)
Maria Hutson	MH	Parish Clerk

1 member of the public, Margaret Dewsbury, District and County Councillor

1. To consider approving apologies for absence:

Carol Farrow is away, apologies accepted.

2. To receive declarations of interest for items on the agenda and to consider any requests for dispensations:

None.

3. To approve and confirm minutes of the last full council meeting on 10th January 2023:

Proposed by SC and seconded by DW that the minutes were accurate.

4. To consider the co-option of a councillor:

Deborah Perfect attended the meeting. JM Proposed her co-option and seconded by SC.

5. Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports:

Margaret Dewsbury said that SNC are due to move to the new building on Broadland Business Park around 24th April. She also mentioned that discussions are ongoing regarding the “County Deal”.

6. Matters arising from the minutes of the last meeting:

- **Clerk to contact David Ditton re-confirming position regarding Community Car Scheme and invite an application to the grant scheme when it opens later in the year.**
- Marlingford Conservation Area – PH has had informal chat with some parishioners and looking to arrange a date when the weather improves to discuss this further. **PH to report back at the next meeting.**
- **Clerk to make sure Reserve Policy is on the website.**

7. To review any correspondence received (that is not already on the agenda) – for information only:

None

8. Planning

- a) [2023/0371 | New single garage and conversion of existing garage and office to annexe \(resubmission of 2022/1001\) | Poachers Rest Norwich Road Colton Norfolk NR9 5BZ \(southnorfolkandbroadland.gov.uk\)](#):

The PC support the application, clerk to submit comments.

- b) Any received after publication of agenda:

None

9. Financial matters:

- a) To note receipts and payments made since the last meeting:

Payments were noted.

- b) To agree invoices for payment:

SC proposed and PH seconded the payments. **JM to authorise online.**

- c) To review the banking mandate:

Discussed current situation with banking and problems being encountered with Barclays:

Clerk to look into other banking including Unity Bank to be considered at the next meeting

10. To hear an update on the amenity areas including confirmation of annual inspections:

- It was agreed to ask David Bracey to undertake the annual inspections due in June.
- JM gave an update on fundraising that Elona Moore, a young resident of Colton, has been doing. So far £250 has been donated by Honingham Thorpe Farm which has been paid directly to the Parish Council bank account and will be earmarked for the Amenity areas.
- PH suggested a questionnaire to be handed out at Elona's charity event on 16th April. JM to draft a questionnaire to assess the usage of the Amenity Area. **To be submitted for review at the next PC meeting.**
- **Clerk to promote this in Grapevine.**

11. Highways - update on current issues:

JM to move and download data for the Marlingford and Colton SAM 2s

12. Discuss updating Code of Conduct:

Clerk to amend model policy as per the notes sent to suit the Parish Council and review after the election.

13. To hear an update on the A47 development:

Waiting on confirmation of Government Funding for the scheme

14. Councillor updates (to hear reports from Councillors on any parish activity they've undertaken since the last meeting) – for information only:

None at this time.

15. To hear an update on footpaths:

DP to undertake a walk round and update on the state on the Colton Paths. PH has not seen any issues along the Marlingford path

16. To discuss events for the Coronation including applying for a SNC grant:

The grant form has been completed for events at both village halls and **Clerk to submit application form.**

17. To agree invitations to the Annual Parish Meeting:

- **Invite Village Halls, Police, Major landowners; Nick Evans Lombe, Andrew Scales, James Alston, the Art Group, Churches, Grapevine, Community Car Scheme, Little Owls, Cricket Club, Marlingford Dance Group, Sam from the Goat Shed.**
- **Publicise in the grapevine.**
- **Clerk to purchase refreshments.**

18. Any other urgent business to be noted:

SC announced that due to personal commitments he will not be standing for election in May.

19. To invite submissions for any items for inclusion on the next agenda:

- Grant application form - May
- Consider banking options.
- Review of draft questionnaire for amenity area

20. To confirm that the next Parish Council Meeting and Annual Parish Meeting will be held on 11th April, Colton Village Hall, 7pm

Meeting closed at 20:09