

**MARLINGFORD & COLTON PARISH COUNCIL**  
Minutes of the meeting held via Zoom on 12<sup>th</sup> May 2020

**Present**

Julian Blackmore    JB    Chairman  
Paul Hammerton    PH  
David Woods        DW  
Liz Plater            LP

Maria Hutson        MHu   Parish Clerk

Item	Minute	Action
1	<b>Election of Chair and Vice-Chair and signature of Acceptance of Office</b>	
	PH proposed and DH seconded JB as chair and he was subsequently voted in JB proposed and LP seconded PH as vice chair and he was subsequently voted in	
2	<b>To receive any apologies.</b>	
	Martin Hemming, Carol Farrow, Margaret Dewsbury	
3	<b>Items raised by members of the public by email.</b>	
	None received	
4	<b>To receive any declaration(s) of interests of items on this agenda not recorded elsewhere.</b>	
	None	
5	<b>To accept and sign the minutes of the meeting held on 14<sup>th</sup> April 2020</b>	
	PH proposed and LP seconded as an accurate record of the meeting.	
6	<b>Matters arising from the minutes of the last meeting</b>	
	None raised	
7	<b>Any time limited correspondence</b>	

	<ul style="list-style-type: none"> <li>- Grange Lane, Colton</li> </ul> <p>Correspondence was received from a resident regarding concerns over access and signage. At looking into this further Grange Lane is in the parish of Honingham and this matter has been passed to Honingham PC.</p> <ul style="list-style-type: none"> <li>- Learnay - Free adult education and training courses</li> </ul> <p>Learnay helps adults find free education courses and training. By connecting them with ESFA and local authority funded colleges, schools and training providers in their area.. A link to <a href="https://www.learnay.co.uk">https://www.learnay.co.uk</a> will displayed on the website</p>	MHu to add to website
<b>8</b>	<b>Financial matters</b>	
	<p>Payments</p> <ul style="list-style-type: none"> <li>- approved by JB and PH who will authorise through online banking <ul style="list-style-type: none"> <li>o HMRC - £69.20</li> <li>o Maria Hutson salary and expenses - £291.98</li> <li>o Colton Defib - £235</li> </ul> </li> </ul> <p>Receipts</p> <ul style="list-style-type: none"> <li>o SNDC – 50% Precept - £4030</li> </ul> <ul style="list-style-type: none"> <li>- Financial summary</li> </ul> <p>Precept – The budget for the year has been confirmed against the precept</p>	JB to send to MHu
<b>9</b>	<b>Insurance</b>	
	Alternative insurers has been looked into. However the current policy with BHIB is currently in a 3 year Long Term Undertaking. MHu has spoken with the insurers and this was entered into last year so 2 years remain and there is no possible movement on the premium for 20/21	To be paid in June
<b>10</b>	<b>Lease of Colton Amenity Area</b>	
	Article regarding the Amenity Area was published in May Grapevine. To date there has been no response	
<b>11</b>	<b>Report from Cllr Dewsbury</b>	
	Report was sent to all councillors. There were no comments	
<b>12</b>	<b>Playground Inspections</b>	
	The playground inspections are due in June. MHu conacted David Bracey who undertook the inspections last year and he has quoted the same as last year, £120 plus VAT JB propose PH seconded that David Bracey undertakes these inspections.	MHu to organise
<b>13</b>	<b>Any road safety issues</b>	
	<ul style="list-style-type: none"> <li>- Community Speedwatch</li> </ul>	

	<p>This has been followed up and due to the current situation it will be approximately 2 months until they will be operational</p> <ul style="list-style-type: none"> <li>- Highways JB has been in contact with Bob West regarding flooding and obscured roads signs. It seems mud is blocking the drains and the cause of flooding. There are scheduled to be cleared. He will also be looking into ensuring the signs are visible. It was noted that the verges have been cut but not the hedges at the moment.</li> <li>- There have been recent reports of a family being threatened with a shot gun in Colton Woods. This has been investigated by police and no charges have been made.</li> </ul>	<p>MHu to follow up in the summer</p> <p>Article in Grapevine regarding hedges</p>
<b>14</b>	<b>Colton and Marlingford Defibs</b>	
	<p>MHu has spoken with Caroline Steggles who oversees the Colton defib and arranged a replacement battery which the PC has reimbursed her for. MHu has subsequently been in touch with Community Heartbeat Trust who keeps a database of Defibs condition including Marlingford and Colton's machines. Batteries for defibs last approximately 4 years at a cost of around £235 and pads have a lifetime of 2 years and cost around £40. Marlingford battery will need changing in January 2023 and pads in August 2022. Colton's battery does not need changing until April 2024 but the pads will need replacing in June this year. The machines have a lifetime of around 8 years depending on software updates and if parts are still available. The Colton machine was purchased in 2012 and Marlingford in 2016. However the Colton machine has a new battery and is ok for the time being. It is worth noting that a replacement machine will cost around £1000. MHu has been set up with a log-in for the defib database and given the codes for both machines so if agreed an inspection can be undertaken as part of the weekly play inspections. The Bell Pub are checking the Marlingford machine.</p>	<p>An inspection of Colton defib to be done weekly by MH and SC, MHu to discuss this with them.</p>
<b>15</b>	<b>Planning - Update</b>	
	<p>Planning officers will no longer be carrying out site visits nor posting site notices. More information about the changes can be found here <a href="https://www.south-norfolk.gov.uk/residents/planning-and-building/application-process">https://www.south-norfolk.gov.uk/residents/planning-and-building/application-process</a></p>	
<b>16</b>	<b>To invite submissions for any items for inclusion on the next agenda</b>	
	None received	
<b>17</b>	<b>To confirm that the next meeting of the Parish Council to be held on Tuesday 9<sup>th</sup> June via Zoom</b>	
	The meeting closed at 7:40pm	