

MARLINGFORD & COLTON PARISH COUNCIL

Minutes

9th March 2021 at 7pm via Zoom

Present

Julian Blackmore JB (Chairman)
 Paul Hammerton PH
 Liz Plater LP
 Carol Farrow CF
 Steve Clark SC

Maria Hutson MHu Parish Clerk

Margaret Dewsbury

1 member of the public

1	To receive any apologies.	
	None received	
2.	Items raised by members of the public present	
	None raised District and County Councillor Margaret Dewsbury submitted her monthly report. She emphasised future funding that will be available to apply for through the Parish Partnership and members Highways grant.	
3.	To receive any declaration(s) of interests of items on this agenda not recorded elsewhere.	
	None	
4.	To accept and sign the minutes of the meeting held on 9 th February 2021	
	PH proposed and SC seconded. All in favour	
5.	Matters arising from the minutes of the last meeting	
	MH reported that she will be undertaking training to develop the new website later this week.	
6.	Any time limited correspondence a) Hugo Fox – Website planning tracker b) Dundgeon and Sheringham Extension c) Mr Shingles, Fires in Marlingford Amenity Area d) Norwich Western Link project update e) City of Norwich Half Marathon f) Marlingford Play area	
	a) Hugo fox – parish does not receive enough planning applications to warrant this. b) The Equinor project team has sent a response to the Parish’s enquiry regarding if there would be a compound within the parish. They are unable to confirm anything at this point. They will be holding stakeholder events during the Spring and recommend the Parish attends.	

	<p>c) An email has been received regarding the community bonfire and inconsiderate lighting of it. PH has spoken to the member of public and confirmed it is not a Parish Council amenity. PH is unsure who lit the fire on this occasion but will make further enquiries as lockdown eases.</p> <p>d) LP attended the recent meeting where traffic modelling was discussed. There are a number of different options that are to be considered.</p> <p>e) The City of Norfolk Half Marathon will be held on 13th June from the showground</p> <p>f) Marlingford Play Area – a number of letters have been received by residents in support of the Play Area. MH is currently researching into the possibilities available and funds that can be accessed.</p>	MH to include in Grapevine article and website in due course
7.	<p>Financial matters</p> <p>a) Payments</p> <ul style="list-style-type: none"> • HMRC - £56.20 • Clerk's salary and expenses - £237 <p>b) Receipts</p> <ul style="list-style-type: none"> • None received. <p>c) Financial summary</p> <p>d) Appointment of auditor</p>	
	<p>LP proposed the payments be authorised, CF seconded and all in favour</p> <p>Due to JB being chairman he is unable to audit the accounts once he has stepped down for the previous year. However, Sonya Blythe is able to undertake them. JB proposed SC seconded, all in favour</p>	<p>PH to authorise payments.</p> <p>MH to advise Sonya we would like her to audit the accounts.</p>
8.	<p>Planning</p> <ul style="list-style-type: none"> • 2021/0392 Proposed single storey rear extension, extending 4m from the rear wall of the original dwelling house, with a maximum height of 3.5m and an eaves height of 2.25m 2 The Oaks The Street Colton Norfolk NR9 5DB (south-norfolk.gov.uk) 	
	No objections	MH to lodge comments on SNDC planning portal.
9.	GNLP – Confirmation of submission to consultation	
	No amendment required	
10.	Colton Play area – repairs to children's swings.	
	MH has been speaking with Justin Ritchie regarding replacing the seats. Onlineplaygrounds have quoted £146 for two delivered plus VAT. Fitting by Justin will be £40. CIL funding can be used for this. JB proposed and SC seconded. All agreed.	MH to order seats and liaise with Justin.
11.	Marlingford Flooding and Culvert update	

	<p>PH explained the situation with ground water entering a resident's septic tank. PH has done a number of things to try and rectify this situation both short and long term. He has checked the main common drain for the village along the play area which is running ok. Along with a friend he has cleared out the culvert under the road with friend.</p> <p>The ditch between play area and road was full of leaves and water pooling on neighbouring land. It was suggested that a tractor or digger could dig it out at a cost of £300-400. However fencing would need to be taken down and made good again at a cost of £1200. PH dug it out with Justin and have cleared the ditch which is now running ok. He also plans to do work on the other drain.</p> <p>JB thanked PH and Justin for their hard work. MH to write to Justin thanking him. The resident experiencing the flooding now has a pump which is helping with the problem.</p> <p>JB has asked Norfolk County Council to help with this problem along with the resident. The culvert has not been adopted and they were unable to help even though it is a public health problem. JB is currently putting together a complaint against Norfolk CC due to their unwillingness to assist.</p> <p>As the culvert under Mill Road is not adopted suggested that look into the procedure and criteria for getting it adopted. Mill Road is the 2nd most important road in village and if flooded would cause significant problems. MH to approach Bob West about this initially.</p>	<p>MH to write to Justin thanking him.</p> <p>MH to contact Bob West regarding adoption criteria and procedure.</p>	
12.	<p>Updating of parish council's policies</p> <ul style="list-style-type: none"> • Complaints Policy 		
	Defer to next month, MH to check with NALC if there is a standard version	MH to check with NALC	
13.	To invite submissions and invitations for the Annual Parish meeting on 13 th April		
	MH to invite Stu Barnard (Police), Community Car Scheme, Village Halls, Margaret Dewsbury. Meeting to run prior to monthly meeting. Agenda must be posted a least 10 working days before meeting; 25 th March		
14.	To invite submissions for any items for inclusion on the next agenda		
	Co-option Meetings post May		
15.	To confirm that the next meeting Parish Council Meeting and Annual Parish Meeting to be held on 13 th April via Zoom		
16.	Meeting closed at 19:55		