

MARLINGFORD & COLTON PARISH COUNCIL

12th January 2021, 7pm via zoom

Present

Julian Blackmore JB (Chairman)
 Paul Hammerton PH
 David Woods DW
 Liz Plater LP
 Carol Farrow CF
 Steve Clark SC

Maria Hutson MHu Parish Clerk
 Margaret Dewsbury
 2 members of the public

1.	To receive any apologies.	
	Martin Hemming	
2.	Items raised by members of the public present	
	<p>Justin Ritchie – Justin raised the idea of a Community Orchard with play equipment for older children on the edge of the Meadow in Marlingford. He believes there are approx. 16 children in the village of a suitable age. Justin to investigate if this further and discuss further at a future meeting.</p> <p>Margaret Dewsbury – Margaret raised the issue of flooding over Christmas. Norfolk County Council and South Norfolk Council are trying to collate information around where flooding occurred to share with other organisations such as Anglia Water and the Drainage Board. A number of areas of flooding where discussed including Colton only being accessible from Honingham with all other routes blocked. It was also raised that the A47 was closed on Christmas Eve due to flooding. Traffic came through Colton and were driving up the verges causing damage. It was suggested that strategies need to be in place if the A47 was to close in the future.</p> <p>MG - Members grant needs to spent by March. Can not be spent on something that has already been done or something the PC would usually pay for. Suggested that Colton Village Hall may have a suitable project.</p>	<p>MH to include information on this in Grapevine to help gauge interest</p> <p>MH to include a piece in Grapevine on flooding and collate flooding points to MD. Contact details for the Help Hub to also be included as they were able to offer help and access to sand bags at Christmas.</p> <p>MH to send Margaret Dominic from the Village Hall contact details.</p>
3.	To receive any declaration(s) of interests of items on this agenda not recorded elsewhere.	
	JB declared his interest in item 8, planning application, as it is his neighbour	
4.	To accept and sign the minutes of the meeting held on 8 th December 2020	
	SC proposed and PH seconded them. Agreed by all	

5.	Matters arising from the minutes of the last meeting	
	None arising	
6.	<p>Any time limited correspondence</p> <ul style="list-style-type: none"> a) PCC Budget consultation b) Transport Survey c) Hornsea Project Three Offshore Wind Farm. d) Colton Amenity Area – JB asked SC to ask MH what he thinks about this? PH suggested bringing spring clean forward and then ask for local residents to help with a cleaning rota. Ask JR to quote for cleaning asap 	Grapevine for cleaning rota
	<ul style="list-style-type: none"> a) Noted by members b) Comments to be made by PC in regards to bus cuts c) Noted by members d) Email received regarding the moss on equipment and range of equipment on offer – PH suggested cleaning brought forward from the spring. Justin Ritchie asked to submit a quote as soon as possible for pressure washing. Longer term solution to be looked into to keep moss under control and prevent build up in future. Suggestion of asking local residents to help with a cleaning rota. Unable to look at grants for additional equipment as lease as just over a year left. No response from Mr Scales on extending it. JB to meet with Village Hall Committee and discuss this further 	<ul style="list-style-type: none"> b) MH to complete survey d) MH to include in Grapevine article and ask for residents to join a “working party”. JB to attend Village Hall meeting regarding lease.
7.	<p>Financial matters</p> <ul style="list-style-type: none"> a) Payments <ul style="list-style-type: none"> • HMRC • Clerk’s salary and expenses • Grapevine contribution • Colton PCC contribution • Marlingford PCC contribution b) Receipts <ul style="list-style-type: none"> • None received c) Financial summary d) 2021/22 precept e) Appointment of auditor Bill? f) Banking arrangements 	
	<ul style="list-style-type: none"> a) JB proposed and PH seconded payments. All in agreement. b) - c) Distributed and no comments d) Distributed with a proposed precept of £8300 for 21/22, an increase of 2.98% on 2020-21 figure. The base figure has reduced from 161 to 159. LP proposed and SC seconded precept. Agreed by all. e) Previous auditor now in poor health and suggested not able to conduct audit this year. LP to speak with him so he does not worry about being asked. 	<ul style="list-style-type: none"> a) PH to authorise payments. d) MH to complete paperwork for SNDC e) MH to contact NALC and NPTS asking for

	f) MH asked to look into alternative banking as customer services from Barclays has been poor. Unity Trust recommended by other Clerks. MH to put together a report to present next month, Banking – MH to put a report in	a list of auditors to contact. f) MH to present banking report next month.
8.	Planning Mr E Smith, 3 Colton Road Marlingford NR9 5HS , Demolition of existing rear lobby and erection of extensions to side and rear with Internal and external alterations	
	JB did not take part in this discussion with PH leading. There were discussions on the application which seemed in keeping with the area. They were concerns on drainage on the site. A Neutral stance and the following comments to be lodged; “We are broadly supportive looking at the plans as it is in keeping. Seeing comments from a neighbour we would like these considered and echo these comments.”	MH to submit comments on planning portal.
9.	Criteria for traffic calming	
	There has been no further correspondence from Bawburgh PC regarding more details on the criteria they had to meet to be considered for traffic calming. MH to contact again and ask what they had to provide for the application. PH to ask Bawburgh residents have the measures actually helped?	
10.	Tree Preservation Order – Marlingford	
	Cath Montague sent in comprehensive details to be submitted to SNDC. PH proposed the application, CF seconded and all in favour	MH to lodge application with SNDC. MH to thank Cath and keep her updated.
11.	Updating of parish council’s policies a) Data Protection registration b) Planning applications policy c) Website accessibility statement	
	a) Updated annually by direct debit but contact name needs updating b) MH to attend online training/webinar provided by SNDC next week and will review policy after this. c) Due to lack of time this is still in progress	a) MH to update registration details b) MH to update after training c) MH to continue on this
12.	To invite submissions for any items for inclusion on the next agenda	
	<ul style="list-style-type: none"> Follow up on flooding Follow up on Colton play area and village hall 	
13.	To confirm that the next meeting Parish Council Meeting to be held on 9 th February via Zoom	
	Meeting closed at 19:56	