

MARLINGFORD & COLTON PARISH COUNCIL MEETING MINUTES

Colton Village Hall 10th January 2023, 7pm

John Morse JM (Chairman)
 David Woods DW
 Steve Clark SC
 Carol Farrow CF

Maria Hutson MH Parish Clerk

1.	To consider approving apologies for absence															
	Received from Paul Hammerton and accepted, away															
2.	To receive declarations of interest for items on the agenda and to consider any requests for dispensations															
	None received															
3.	To approve and confirm minutes of the last full council meeting on 8 November 2022															
	DW proposed and JM seconded them															
4.	To consider the co-option of a Parish Councillor															
	The vacancies are still being advertised															
5.	Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports															
	No members of public in attendance															
6.	Matters arising from the minutes of the last meeting															
	The next printed newsletter will be end of January/beginning of February.															
7.	To review any correspondence received (that is not already on the agenda) – for information only															
	None															
8.	Planning <ul style="list-style-type: none"> • Any received after publication of agenda 															
	None received															
9.	Financial matters <ul style="list-style-type: none"> a) To note receipts and payments made since the last meeting b) To agree invoices for payment 															
	<ul style="list-style-type: none"> a) The following payments were noted; <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">28/12/22</td> <td style="width: 60%;">Clerk's December salary</td> <td style="width: 20%; text-align: right;">£273.65</td> </tr> <tr> <td>30/12/22</td> <td>HMRC month 9</td> <td style="text-align: right;">£64.20</td> </tr> <tr> <td>13/12/22</td> <td>Norfolk Pension, December</td> <td style="text-align: right;">£101.15</td> </tr> </table> b) JM proposed and SC seconded payments as follows; <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Clerk's January salary</td> <td style="width: 40%; text-align: right;">£273.65</td> </tr> <tr> <td>HMRC month 10</td> <td style="text-align: right;">£64.20</td> </tr> <tr> <td>Norfolk Pension, January</td> <td style="text-align: right;">£101.15</td> </tr> </table> <p>JM to authorise</p>	28/12/22	Clerk's December salary	£273.65	30/12/22	HMRC month 9	£64.20	13/12/22	Norfolk Pension, December	£101.15	Clerk's January salary	£273.65	HMRC month 10	£64.20	Norfolk Pension, January	£101.15
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10.	Consideration of a reserves policy															

	The policy was agreed in principle however a number of amendments were suggested. MH to re-draft the policy for re-consideration at the next meeting.
11.	Confirmation of 23/24 budget and precept
	It was agreed to grant fund Marlingford PCC (£300), Colton PCC (£300) and Grapevine (£375). Due to a lack of contact and not providing accounts it was agreed to not allocate funds to the Community Care Scheme. The budget was confirmed and the precept set at £10,900, an increase of 4%. MH to send paperwork to SNC
12.	Discussion on formation of a working group to work on Marlingford Conservation Area
	It was agreed for PH to pursue the formation of a working group to maintain and develop Marlingford Conservation Area
13.	Councillor updates (to hear reports from Councillors on any parish activity they've undertaken since the last meeting) – for information only
	JM updated on meeting attended on the development of the A47
14.	Any other urgent business to be noted
	Valentines 10k will be held on Sunday 12 th February.
15.	To invite submissions for any items for inclusion on the next agenda
	Reserve policy – amended as discussed Draft policy for grants Amenity area maintenance progress report
16.	To confirm that the next Parish Council Meeting will be held on 14 th March 2023, Colton Village Hall, 7pm
	Meeting closed 20:27