

MARLINGFORD & COLTON PARISH COUNCIL & AGM

Councillors are requested to attend a meeting of the Parish Council
to be held via Zoom 4th May 2021 at 7pm

Present

Julian Blackmore JB (Outgoing Chairman)
Paul Hammerton PH (New Chairman)
David Woods DW
Liz Plater LP
Steve Clark SC
Carol Farrow CF
John Morse JM

Maria Hutson MH Parish Clerk
Margaret Dewsbury MD
Caroline Agate CA
3 members of the public

1.	To receive any apologies.	
	None	
2.	To accept and sign the minutes of the meeting held on 13 th April 2021	
	PH proposed, SC seconded. All in agreement	
3.	Election of Chair and Vice-Chair and signature of Acceptance of Office	
	JH proposed PH as Chairman and CF seconded. All in agreement. JB subsequently stepped down as a Councillor No one came forward to take on the role of Vice Chairman at this time. PH thanked JB for his time as a councillor and as Chairman.	
4.	Items raised by members of the public present	
	A member of the public raised that there are a number of issues along Marlingford Foot Path 1; the finger markers for the path have been removed at the High House Farm Lane end, signage has been put up banning cycles and horses and warning dog owners; there is CCTV along the edge of the path. The signage was put up about 2 weeks ago. Norfolk CC are aware of the problems and are investigating. Another member of the public believes it is a Greenway and Norfolk CC are going to check this with the Land Registry. MH has also lodged a complaint on behalf of the PC. MH will follow this up with Norfolk CC to get a progress update. There is planning permission approved for the neighbouring land (2018/0034) which includes a condition that access to the path must be maintained. JB has contacted the Ramblers Association regarding the use of CCTV next to the path and will pass on the response when received.	MH to contact Norfolk CC to reiterate the PC's concerns.
5.	To receive any declaration(s) of interests of items on this agenda not recorded elsewhere.	
	None recorded	

6.	Matters arising from the minutes of the last meeting	
	None	
7.	Any time limited correspondence a) Equinor New Energy Limited – Sheringham Shoal Extension Project and Dudgeon Extension Project - Phase Two Pre-Consultation Webinars Update b) River Yare Maintenance Factsheet	
	a) JM has circulated notes from Stakeholder Forum he attended. He also attended subsequent webinar. Webinar is available on the website to be viewed. Formal consultation now open until 10 th June. JM to circulate map of the proposed route. JM to collate comments from members and pull together a response to be discussed at the June meeting. b) For information only	Councillors to submit consultation comments to JM
8.	Financial matters a) Payments <ul style="list-style-type: none"> • HMRC - £112.40 • Clerk's salary and expenses - £181.10 • BHIB Insurance - £363.87 • ICO - £35 b) Receipts <ul style="list-style-type: none"> • South Norfolk DC, 50% precept - £4150 c) Financial summary d) Audit update e) Signatories	
	CF proposed, DW seconded all the payments All in agreement. To be noted the payment to HMRC is higher than usual due to an error calculating PAYE the previous month. As a result the clerk's salary is less this month. MH suggested that another signatory is needed as currently only Clerk and PH set up for online banking now JB has stepped down. PH proposed additional signatories/online bank users are sought. SC seconded all in agreement. CF and LP volunteered, MH to conduct Barclays Mandate Team	MH to contact Barclays
9.	Update on Marlingford Amenity Area	
	3 years ago the PC tried to set up a trust for wildflower meadow, play area and woodland area in Marlingford. This would ensure it was preserved and to help with applying for grants etc. However, there was no real interest from residents. During the last 6 months resident Justin Ritchie has been aware how well used play area is in village. Most children 7-10 years old and will be outgrowing it soon. The Scrubland area immediately next to playarea has been identified as possibly being used to expand into. JR has put together a committee of interested people. PH is acting as the link between group and Parish Council. There is going to be a competition for young people to submit their ideas for the area. Once a draft plan has been put together this will be shared with residents. Looking at applying for a grant from Tarmac with closing date end of June. to come out of it. MH will promote on Grapevine	MH to include in Grapevine
10.	Update on Colton Play Area	

	Due to loose posts the swings are out of action and SC has taped them up. The broken bench was reported to the village hall and has now been fixed. MH to arrange JR meeting the playground inspector to discuss repairs Bench has been fixed by VH	MH to liaise with JR
11.	Play area inspections	
	Annual inspections due at a total cost of £125 plus VAT. SC proposed and LP seconded and all in agreement of this quote.	MH arrange inspections.
12.	Food Enterprise Zone Update	
	LP attended a recent meeting and emailed a report on the meeting. There is not currently access proposed from A47. Highways England were not responsive to comments regarding this. They have listened to local opinion and closed Blind Lane but seem unwilling to construct direct access from A47. It was agreed that PH to write to James Alston at Honingham Thorpe Farm and ask for an informal meeting and introduce himself.	PH to contact James Alston
13.	Equinor update	
	See item item 7a	
14.	Updating of parish council's policies <ul style="list-style-type: none"> • Travel and Expenses Policy 	
	JM proposed, PH seconded. All in favour.	
15.	To invite submissions for any items for inclusion on the next agenda	
	Equinor consultation document Food Enterprise Zone - update Co-option of Councillor	
16.	To confirm that the next Parish Council Meeting to be held on 8 th June, venue TBC, 7pm	MH to work with a suitable venue for the June meeting
	Meeting closed at 20:40	