

MARLINGFORD & COLTON PARISH COUNCIL MEETING MINUTES

Colton Village Hall, 14th November 2023 at 7pm

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| John Morse | JM | From item 9 |
| Paul Hammerton | PH | (Chairman) |
| Deborah Perfect | DP | |
| Mark Pfeiffer | MP | |
| David Woods | DW | |
| Maria Hutson | MH | Parish Clerk |

4 members of the public

Margaret Dewsbury

PC Sneddon

Jim Freeman and Christopher Puttrel, Galliford Try

1. To consider accepting apologies for absence
John Morse away which was accepted. Joined the meeting at item 9
2. To receive declarations of interest on items on the agenda and consider any requests for dispensations
None
3. To consider Co-opting a Councillor
None
4. To agree the minutes of the Parish Council meeting held on 10th October 2023
PH proposed, DP seconded, agreed a true record.
5. Open forum for Public Participation: an opportunity to hear from the public
A reported had been received from Margaret Dewsbury which was noted
6. Matters arising from the minutes of the last meeting
Tree survey – this is ongoing
7. Introduction by PC Sneddon
PC Sneddon introduced himself. PH said the biggest problem in the village is excessive speeding. Clerk to send the SAM 2 data to PC Sneddon. PC Sneddon urged residents to report all crime which can be done by contact him, through the Police website or anonymously through Crime Stoppers.
8. To receive a Highways update
Jim Freeman gave an overview of the A47 North Tuddenham to Easton scheme. Recent flooding on the A47 was not due to the work here but due to 2 broken culverts which National Highways is working to fix. There were concerns that when the A47 was closed traffic diverted through Colton causing significant congestion and damage to the roads. JF and CP said that road closures when the A47 work was being conducted would be limited to some evenings and occasional weekends. These closures would be advertised well in advance, both time and distance to reduce drivers taking minor roads and encourage them to use other “A” roads. JF said he would keep in contact with the Parish Council.

Norfolk County Council have said that following the floods roads would be cleaned and verges and driveways repaired. However this will take time to be undertaken.

9. Any time limited correspondence – for information only
- Review of Polling districts and stations
 - Notice of Consultation on the Greater Norwich Local Plan Proposed Main Modifications
- These were for information and noted.
10. Planning
- a) Any received after the publication of the agenda
None
 - b) To hear of any planning decisions made by South Norfolk Council
None
11. To consider the grass cutting quotes for 24/25
- MH contacted Justin Ritchie, Norse and CGM. Quotes were received from Justin Ritchie and Norse. Justin Ritchie's quote was the most competitive and he was willing to hold the price for 3 years.
- PH proposed and DW seconded accept Justin Ritchie's quote for 3 years, agreed by all
12. To consider undertaking additional maintenance work at the play areas
- Quotes received from Action Play Leisure and Justin Ritchie for remedial work at Marlingford and Colton Amenity Area. Justin Ritchie's quote was for Marlingford only.
- MH to request revised quote from Justin Ritchie regarding the Colton Play area too to bring back to the December meeting**
13. To consider the grant application from Colton Church for 24/25
- Agreed to award £325 to Colton PCC for 24/25 towards grass cutting
14. Financial matters
- a) To authorise payments for November 2023

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|------------------------------------|---------|
| Clerk Salary and Expenses November | £578.2 |
| Norfolk Pension Fund | £148.71 |
| HMRC PAYE Month 7 | £31.40 |
| Unity Bank Account | £1000 |

The 2023/24 salary uplift for the clerk was agreed with back pay to be paid in the November pay
 - b) To note payments made since the last meeting
None
 - c) To note receipts received

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| Wayleaver | £60.48 |
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 - d) Considering appointing an internal auditor
Agreed to appoint Sonya Blythe as internal auditor for the next 3 years
 - e) To discuss the draft budget
The budget was discussed and MH will bring it back with some amendments to the next meeting.
15. To receive an update on footpath issues
- None

16. To consider meeting dates for 2024

Meeting dates were confirmed at October meeting, MH to advertise on the noticeboards

17. Any other urgent business to be noted

None

18. To invite submissions for any items for inclusion on the next agenda

Budget

Highways update

19. To confirm that the next Parish Council Meeting will be held on 12th December, Colton Village Hall, 7pm

Meeting closed at 20:51